

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: GeoComm Corp.**REVISED SUBMISSION 11/8/02**Region/Locality: Southwest VirginiaPeriod: October, 2002

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
Administrative and overall initial coordinating tasks (planning for kick-off meeting, conducting kick-off meeting, staff orientation, etc. )	All	100		45.75	Kick off meeting done on 10/24/02
Prepare/send out "Letter of Agency" letters for all and deal with responses	All	100		21	
Establish contacts, meet with and/or call wireless carriers in the area	All	100		18	
Work ALI format & MSAG issues with Sprint (LEC)	All Spint counties			23.5	On-going issues. Can't estimate total
Staff planning and tasking meetings & conf calls	All			20.5	On-going. Will occur each month
Meet with and present to Smyth Co Board	Smyth	100		11	Request of Shannon Williams
Work MSAG & P1 sector routing issues	Bristol, Washington, Smyth,			107	
Conduct Preliminary meetings	Buchanan, Dickensens, Lee	100		8	
Work CPE & CAD issues	Bristol, Wythe, Smyth, Washington			25	On-going. Will occur each month for various entities
			0	<b>279.75</b>	

Completed Tasks					
Administrative and overall initial coordinating tasks (planning for kick-off meeting, conducting kick-off meeting, staff orientation, etc. )	All	100		45.75	Kick off meeting done on 10/24/02
Prepare/send out "Letter of Agency" letters for all and deal with responses	All	100		21	
Establish contacts, meet with and/or call wireless carriers in the area	All	100		18	
Meet with and present to Smyth Co Board	Smyth	100		11	Request of Shannon Williams
Conduct Preliminary meetings	Buchanan, Dickensen, Lee	100		8	
			0	103.75	
Issues of Importance					
Issue	Actions Proposed to Resolve Issue			Comments	
<i>We are still working towards clarification with several of the jurisdictions who do not yet have wireline 911 for determination of whether they are willing to implement wireless 911 first.`</i>	We intend to urge these localities to go ahead and implement wireless E911 1st, if technically feasible, which it almost always is.			Clear direction from the State indicating that "going wireless 1st if you have no wireline 911 yet is OK and is encouraged" would be helpful here.	